

## **VACANCY - PROGRAMME MANAGER: PUBLIC FINANCE**

Salary range: USD\$ 5,791 – USD\$ 7,370 per month

Contract: 3 years (renewable)

Time Commitment: Full-time

### **ABOUT US**

The Collaborative Africa Budget Reform Initiative (CABRI) is an international organisation that serves as a platform for peer-learning and exchange for African ministries of finance, budget and planning – with the objective of enhancing Public Financial Management (PFM) systems and capabilities. Our key focus areas include : transparency and accountability, public debt management, digital PFM, and sector financing in education, agriculture, health, nutrition, and climate.

Our work predominantly uses three approaches: (i) Policy Dialogues on PFM practices and procedures, which typical entail peer-learning and exchanges; (ii) capacity building, which typically applies the Problem Driven Iterative Adaptation (PDIA) approach to solve complex public finance problems and (iii) knowledge development and research.

CABRI is recruiting a Programme Manager for the Public Finance Division to lead on various projects.

### **RESPONSIBILITIES**

#### **1. Relationship Building and Representation:**

- Build and manage relationships with international organisations and actors working on public financial management issues.
- Represent CABRI and advocate CABRI's position at regional and international meetings.
- Assist in shaping the international discourse on PFM.

#### **2. Programme Planning, Implementation, and Reporting:**

- Design, lead, and facilitate CABRI's programmes in support of African governments.
- Coordinate and manage Policy Dialogues, capability building, workshops and training on various PFM issues.
- Provide policy advice and support to senior budget officials, executives, and ministries on various Public Finance issues.

## Vacancy: Programme Manager Public Finance



- Lead, conduct and/or coordinate data analysis and policy-oriented research.
- Report and present on programme outputs, outcomes and disseminate CABRI's results.
- Plan, execute, and monitor programme activities and budget.
- Manage teams and consultancies working under the allocated programme(s).

### 3. Work Stream Management and Strategic Support:

- Manage projects and oversee the administration of the programme(s), including learning platforms, budget inputs, fundraising, and reporting activities.
- Develop concepts and terms of reference for specific components of the workplan, acting as the primary contact.
- Coordinate service providers and oversee the preparation, processing, and administration of consultants and technical services contracts/agreements.
- Engage and collaborate with CABRI partners in the design and implementation of PFM programmes.
- Contribute to the formulation and implementation of CABRI's Strategic Plan.
- Contribute to the design and execution of the workplan, including in-country work, research, workshops, capability building, and peer-learning activities.
- Conduct outreach and network-building, as well as foster engagement with external partners.

### REQUIREMENTS

- A Master's degree in Economics, Public Policy, Development Management, Public Administration or related area.
- A minimum 5 years of professional experience in public financial management, working within or with central government ministries and/or sector ministries in Africa.
- Experience leading in support of or working with national governments on key PFM reforms aimed at enhancing fiscal discipline, improving the efficiency of public spending, and increasing accountability.
- Familiarity with the integration of digital technologies in PFM.
- Fluency in English is essential.
- Fluency in French and/or Portuguese is an advantage.
- Excellent analytical, writing, facilitation and oral communication skills.
- Excellent project management skills, with the ability to lead and handle multiple time-sensitive projects.
- Exceptional leadership and interpersonal skills and the ability to develop strong working relationships at all levels of management, both internally and externally.
- Demonstrated ability to lead and work as part of a team.

### APPLICATIONS

Interested candidates must submit their applications to: [kgalalelo@empowertalent.co.za](mailto:kgalalelo@empowertalent.co.za).

**Applications for the position close on 18 October 2024.**

Should you not hear from us within four weeks of the closing date, please consider your application unsuccessful.