

FEDERAL MINISTRY OF FINANCE, BUDGET AND NATIONAL PLANNING

Office of the Honourable Minister

Ahmadu Bello Way,
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HMFBNP/MDAs/2021 BBS/09/2020

September 1, 2020

The Chief of Staff to the President
The Deputy Chief of Staff to the Vice-President
All Honourable Ministers/Ministers of State
The Secretary to the Government of the Federation
The Head of the Civil Service of the Federation
All Service Chiefs/Inspector-General of Police
All Chairmen of Commissions
All Permanent Secretaries/Heads of Extra-Ministerial Departments
The Executive Secretary, National Judicial Council
The Auditor-General for the Federation
The Accountant-General of the Federation
Directors General/Chief Executives of Government Agencies

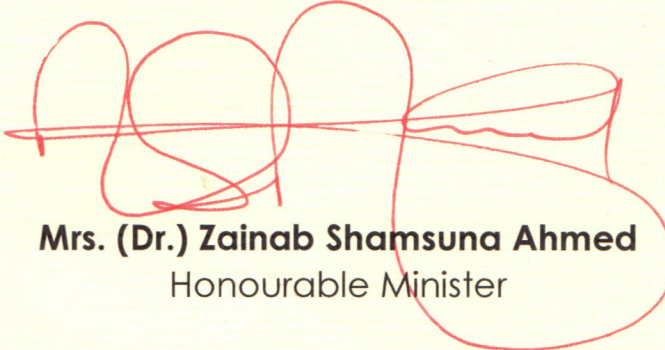
FORWARDING 2021 BUDGET BILATERAL SCHEDULE

Following the upload of the draft 2021 Budget proposals by MDAs on the Budget Preparation Subsystem (BPS) of GIFMIS, please find attached herewith the 2021 budget bilateral meetings schedule for your ministry, department or agency.

2. Honourable Ministers are to lead their teams, including Permanent Secretaries, Heads of Agencies and key budget/finance and accounts staff only. We shall in **STRICT** compliance with the **PTF and NCDC guidelines** observe necessary health and safety protocols for the bilateral meetings. In view of this, MDAs are enjoined to minimise the size of their contingents, while other key participants can join the meeting virtually. MDAs who prefer to have their bilateral discussion virtually are to indicate so, and request login details for the meeting, not later than Friday 4th September, 2020 by email to: Alfred.okoh@budgetoffice.gov.ng.

3. MDAs are advised to keep to their scheduled time. Requests for change of time must be within the overall allowable time for the budget bilateral meetings, and subject to available time slot to swap. We crave your indulgence, as we are working on a tight timeline to get the 2021 budget ready for transmission to the National Assembly (NASS) by Mr. President in September 2020.

4. Please accept the assurances of my best regards.



Mrs. (Dr.) Zainab Shamsuna Ahmed
Honourable Minister

S/NO	DAY	DATE	TEAM	MDA	TIME
1	1	MONDAY 07 SEP 2020	PS-MBNP PSF/PS-SD & DGB	CODE OF CONDUCT BUREAU	10.00am - 11.00am
2				POLICE SERVICE COMMISSION	11.00am - 12.00pm
3				FEDERAL CIVIL SERVICE COMMISSION	12.00pm - 1.00pm
				LUNCH BREAK	1.00pm - 2.00pm
4				FISCAL RESPONSIBILITY COMMISSION	2.00pm - 3.00pm
5				NATIONAL SALARIES, INCOME & WAGES COMMISSION	3.00pm - 4.00pm
6			INFRASTRUCTURE CONCESSIONING REGULATORY COMMISSION	4.00pm - 5.00pm	
7	2	TUESDAY 08 SEP 2020	PS-MBNP PSF/PS-SD & DGB	INDEPENDENT CORUPT PRACTICES & RELATED OFFENCES COMMISSION	10.00am - 11.00am
8				AUDITOR-GENERAL OF THE FEDERATION	11.00am - 12.00pm
9				CODE OF CONDUCT TRIBUNAL	12.00pm - 1.00pm
				LUNCH BREAK	1.00pm - 2.00pm
10				NATIONAL POPULATION COMMISSION	2.00pm - 3.00pm
11				FEDERAL CHARACTER COMMISSION	3.00pm - 4.00pm
12			REVENUE MOBILISATION, ALLOCATION AND FISCAL COMMISSION	4.00pm - 5.00pm	
13	3	THURSDAY 10 SEP 2020	HMFBNP, HMs-BNP & DGB	OSGF	10.00am - 11.00am
14				MINISTRY OF TRANSPORTATION	11.00am - 12.00pm
15				MINISTRY OF WORKS & HOUSING	12.00pm - 1.00pm
				LUNCH BREAK	1.00pm - 2.00pm
16				MINISTRY OF SPECIAL DUTIES	2.00pm - 3.00pm
17				MINISTRY OF PETROLEUM RESOURCES	3.00pm - 4.00pm
18			FEDERAL MINISTRY OF HUMANITARIAN AFFAIRS	4.00pm - 5.00pm	
19			FEDERAL MINISTRY OF POWER	5.00pm - 6.00pm	
20			MINISTRY OF COMMUNICATION TECHNOLOGY	6.00pm - 7.00pm	
22	4	FRIDAY 11 SEP 2020	HMFBNP, HMs-BNP & DGB	MINISTRY OF LABOUR & EMPLOYMENT	10.00am - 11.00am
22				MINISTRY OF WATER RESOURCES	11.00am - 12.00pm
				LUNCH BREAK / JUMAT	12.00pm - 2.00pm
23				MINISTRY OF HEALTH	2.00pm - 3.00pm
24				MINISTRY OF AGRICULTURE	3.00pm - 4.00pm
25				MINISTRY OF NIGER DELTA AFFAIRS	4.00pm - 5.00pm
26			MINISTRY OF INDUSTRY, TRADE & INVESTMENT	5.00pm - 6.00pm	
27			MINISTRY OF INTERIOR	6.00pm - 7.00pm	
28	5	SATURDAY 12 SEP 2020	HMFBNP, HMs & DGB	PRESIDENCY	10.00am - 11.00am
29				ONSA	11.00am - 12.00pm
30				OFFICE OF THE HEAD OF CIVIL SERVICE OF THE FEDERATION	12.00noon - 1.00pm
31				MINISTRY OF FOREIGN AFFAIRS	12.00pm - 1.00pm
				LUNCH BREAK	1.00pm - 2.00pm
32				MINISTRY OF INFORMATION & CULTURE	2.00pm - 3.00pm
33			MINISTRY OF DEFENCE	3.00pm - 4.00pm	
34	6	MONDAY 14 SEP 2020	HMFBNP, HMs-BNP & DGB	FEDERAL CAPITAL TERRITORY ADMINISTRATION	10.00am - 11.00am
35				MINISTRY OF MINES & STEEL DEVELOPMENT	11.00am - 12.00pm
36				MINISTRY OF YOUTH & SPORTS DEVELOPMENT	12.00pm - 1.00pm
				LUNCH BREAK	1.00pm - 2.00pm
37				MINISTRY OF WOMEN AFFAIRS	2.00pm - 3.00pm
38				MINISTRY OF ENVIRONMENT	3.00pm - 4.00pm

39	7	TUESDAY 15 SEP 2020	HMFBNP, HMs-BNP & DGB	MINISTRY OF POLICE AFFAIRS	10.00am - 11.00am
40				MINISTRY OF AVIATION	11.00am - 12.00pm
41				MINISTRY OF EDUCATION	12.00pm - 1.00pm
				LUNCH BREAK	1.00pm - 2.00pm
42				MINISTRY OF JUSTICE	2.00pm - 3.00pm
43				MINISTRY OF SCIENCE AND TECHNOLOGY	3.00pm - 4.00pm
44				MINISTRY OF FINANCE, BUDGET & NATIONAL PLANNING	4.00pm - 5.30pm

Note: Due to Federal Executive Council (FEC) meeting, no bilateral meeting is scheduled to hold on Wednesday 9th September, 2020.